



STAR Academy College Preparatory Charter School

Soaring Toward Academic Readiness

DISCIPLINE PLAN

STAR Academy Values

Excellence
Appreciation
Grit
Leadership
Equity
Service

Student Behavior Policy



STAR Academy has a school-wide discipline plan that is followed in relation to student behavior. The classroom and administrative rules and regulations governing student behavior shall be enforced in a manner that is firm, fair and consistent. An administrator will accommodate students only after all classroom options have been exhausted according to the discipline plan. A detailed description of student misbehavior will be placed in a child's permanent records each time referral to the office is necessary.

The students of STAR Academy are expected to behave in a manner that ensures the safety of all school community members and supports academic achievement.

School-wide Behavior Expectations

- ✓ Follow the directions of school staff the first time given.
- ✓ Respect yourself, others, and school property.
- ✓ Walk.
- ✓ Keep your hands, feet, and objects to yourself.
- ✓ Use appropriate language and voice levels.
- ✓ Complete work as directed and in a timely manner.

STAR Academy Character Traits

STAR Academy is dedicated to providing our students with a well-rounded social, academic and values-filled curriculum instilling permanent life-long morals along the way.

- The official Eagles Affirmation is as follows:
 - Writing- I always write and speak in complete sentences to explain what I have learned.
 - Arithmetic- I know all math facts, under numbers and solve problems using a “step-by-step” method.
 - Reading- I read with understanding to learn more information and open the doors to college entry and completion.
 - Respect- When I respect others, I respect myself and my family. When I disrespect others, I disrespect myself and my family.
 - Reasoning- I will use my intelligence to think before I act and make the best choices, academically and socially.

In order to obtain and maintain the Eagles Affirmation our students will learn and implement the following values daily:

- **ATTENTIVENESS**
 - I will look at people when they speak to me.
 - I will ask questions if I do not understand.
 - I will sit or stand up straight.
 - I will not draw attention to myself.
 - I will keep my eyes, ears, hands, feet and mouth from distractions
- **RESPECTFULNESS**
 - I will obey my authorities immediately.
 - I will have a cheerful attitude.
 - I will complete all that I am expected to do.
 - I will not complain.
 - I will go the “extra mile.”
- **TRUTHFULNESS**
 - I will tell the truth.
 - I will encourage others to tell the truth.
 - I will not cheat or steal.
 - I will admit it when I am wrong.
 - I will not exaggerate to make things seem different than what they are.
- **GRATEFULNESS**
 - I will show my parents and teachers that I appreciate them.
 - I will write “Thank You” notes.
 - I will take care of my things.
 - I will be content with what I have.
 - I will count my benefits rather than my burdens.
- **GENEROSITY**
 - I will share what I have with others.
 - I will recycle.
 - I will not expect anything in return for my generosity.
 - I will give my time and talents.
 - I will praise the good I see in others.
- **ORDERLINESS**
 - I will pick up after myself.
 - I will keep my work and play areas clean and neat.
 - I will put things back where they belong.
 - I will use things only for their intended purposes.
 - I will return lost things to their rightful owners.

- FORGIVENESS
 - I will be quick to forgive.
 - I will not cover up my own wrongs but will be quick to ask for forgiveness.
 - I will not seek revenge.
 - I will respond kindly to those who hurt me.
 - I will not take up offenses for others.
- SINCERITY
 - I will be all that I can be.
 - I will take responsibility for my own actions.
 - I will respect others' opinions.
 - I will always mean what I say.
 - I will not take advantage of other people.
- VIRTUE
 - I will do what is right and encourage others to do the same.
 - I will guard my eyes, ears, words and thoughts.
 - I will learn to stand alone.
 - I will abstain from anything which might damage or pollute my mind or body.
 - I will treat others as I would want them to treat me.
- RESPONSIBILITY
 - I will follow directions at all times.
 - I will turn in homework daily.
 - I will wear my uniform proudly and properly.
 - I will be responsible for my own learning.
 - I will be responsible for helping my community.

The committing of a disciplinary offense by a student on school grounds before, during, and after school hours on a school bus, while traveling for a school activity and during field trips or other school functions will result in a consequence.

Code of Conduct

The Shelby County Schools Code of Conduct will be followed by STAR Academy College Preparatory Charter School.

**STAR ACADEMY HAS A ZERO TOLERANCE POLICY FOR FIGHTING, BULLYING, AND "CHECKING."
OFFENSES IN THESE CATEGORIES MAY RESULT IN IMMEDIATE SUSPENSION OR EXPULSION.**



**NO CELL
PHONES**

No cell phones, MP3 Players, Tablets, or any other type of electronic device is permitted at STAR Academy, unless special permission is granted by the school principal, for a special occasion. Students who violate this policy will receive consequences that include confiscation of the electronic device, in-school suspension, home suspension, and possible expulsion for repeated offenses.

CLASSROOM MANAGEMENT AND DISCIPLINE

Discipline Strategies

Teachers will use the following management strategies when a student has a misbehavior. These strategies are designed to minimize interference during execution of instruction. The following sequence should be followed when managing misbehavior in your classroom.

Note: Once students have internalized the routines and procedures, teachers will use one strategy from steps 1-3 prior to giving a check.

1. Narrate the Positive while making eye contact with the misbehaving student
2. Move in closer proximity to the misbehaving student
3. Use a nonverbal gesture to correct the student's behavior
4. Give the student a check (verbal or nonverbal)
5. Have a student stand
 - a. If on the carpet, the student will stand behind the carpet to not disrupt instruction
 - b. If at desks/table, student will stand behind the desk
6. Speak with student away from other students(Peace Corner Pass can be issued)
7. Student desk removed from the community
8. Call the office to have the student escorted to Dean of Student's /DSS Office
 - referral must be written before removal
 - Steps 1-7 must have been completed before referral

Students will begin each instructional day on blue. A check is distributed to a student after the student has been warned once for a particular misbehavior. After three checks have been administered the student must receive a color change:

Conduct Grade	Checks
E= Excellent (Blue)	NO checks
S= Satisfactory (Green)	1-2 checks
S- = Below Satisfactory (Orange)	3-5 checks
N= Needs Improvement (Yellow)	6-8 checks
U= Unsatisfactory (Red)	9 or more checks

Parents will receive a Conduct Calendar that will communicate your scholar's daily conduct. Please review the calendar and initial/sign daily and send back to school in your child's homework folder.

Check System

3 checks = color change

MISBEHAVIOR	CHECK/COLOR CHANGE
Not Tracking the Speaker	Check
Calling Out	Check
Off Task Behavior (playing with shoe laces, hands inside of desk, etc.)	Check
Out of Seat w/o permission	Check
Not Sitting Up Straight or in SLANT	Check
Not following directions	Check
Talking in Class/Hallway/During MM/Lunch	Check
Running	Check
Laughing at a peer/teasing (K-1st)	Check until November & Color change-post Nov
Laughing at a peer/teasing (2 nd -5 th)	Color Change
Second infractions for any of the above will result in immediate color change	
Talking Back, Arguing	Color Change
Being asked to leave the class	Color Change
Being sent to Dean/DSS Office	Color Change
Foul Language or gestures	Color Change
Physical confrontation (hitting, kicking)	Color Change to Red
Purposefully throwing objects	Color Change to Red

Discipline Level System

The discipline committee has developed an appropriate discipline level system to aid in minimizing inappropriate negative behavior and maximizing instructional time, thus leading to a more positive, working environment conducive to learning. The levels consist of the of the following:

- Level 1 – Minor infractions
- Level 2 – Moderate disruptive behaviors
- Level 3 – Moderate to severe behavior
- Level 4 – Severe, completely unacceptable behavior
- Level 5 – Exit Plan
- Level 5 State Mandated - Zero Tolerance